

The Association of Parents Relatives and Friends of Camphill

Trustees' Report and Accounts

31 March 2011

Charity number 1078930

The Association of Parents Relatives and Friends of Camphill

Trustees' Report

Charity name and number

Charity also known as Families and Friends of Camphill

Charity number 1078930

Correspondence address

Tracy Finnley
21 Beech Crescent,
Gorseinon,
Swansea, SA4 4YR

Trustees and executive committee

Vivian Griffiths, Chairman
Anita Bennett
Simon Burdis
Evan Davies
Merton Parker
Robin Porter
John Price
Peter Wood
Tracy Finnley, Secretary

Treasurer

John Price

Bankers

NatWest Plc
Ringwood Branch
11 High Street
Ringwood
Hants
BH24 1BA

The Association of Parents Relatives and Friends of Camphill

Trustees' Report

Objectives and activities

The association's objects are to help and support individuals with special needs who wish to live in Camphill communities in England and Wales. We aim to provide a forum through which we may share information, experiences and raise awareness of the many current and crucial issues that concern all of us and those that we love and support. This is done primarily through a series of newsletters and regional meetings. From time to time the Association undertakes specific projects to support individuals living within Camphill communities.

Achievement and performance

Families and Friends of Camphill aim to hold two sets of regional meetings each year to which all members are invited to attend. These meetings are an opportunity for families to meet and share their experiences and concerns. The meetings usually also include a guest speaker who addresses a topical issue.

Our June 2010 meeting in Thornbury, following the annual general meeting, took the form of a consultation exercise as part of the Law Commission's proposals to consolidate and reform all existing adult social care legislation into a new single statute. Tim Spencer-Lane, the Law Commission's lawyer in charge of the consultation exercise, was most interested in hearing our views.

We also made a submission to the Dilnot Commission on the funding of care and support.

In February 2011 at Ringwood we had the biggest attendance ever recorded when the Chair of the Camphill Village Trust, Chris Cook, with Phil Gibson from the Social Work Team spoke and debated about the way ahead for Camphill including the way in which Camphill will approach social care legislation and government policy, funding issues, changing attitudes within communities, and the role of families. Within this discussion a piece on the Camphill Essentials Conference looking at the underpinning values of Camphill by Tom Burns prompted a Family and Friends official response of support. Families also passed a resolution urging Camphill to develop a larger public presence. We would greatly welcome the opportunity to develop this work in support of Camphill, as well as to continue the theme of our meetings in encouraging and supporting Camphill in meeting the challenges of the time.

Structure, governance and management

The association was established by a constitution adopted on 16th October 1999 (amended 19th May 2007) which provides that it shall be administered and managed by the members of the executive committee. The executive committee has between 5 and 15 members, who are elected at the annual general meeting. The executive committee has powers to co-opt up to 5 additional members. The executive committee meets around 3 to 4 times per annum.

The names of the trustees at 12th May 2011 are set out on page 1. In addition Peter Stephenson and Kim Wood, who sadly passed away in December 2010, were trustees during the year ended 31 March 2011.

Financial review

The association's activities are funded by membership subscriptions and donations, including gift aid, and contributions to individual events.

The Association of Parents Relatives and Friends of Camphill

It is the trustees' policy to have funds available to meet unforeseen expenditure and to provide working capital. We aim to hold at least £3,000 and no more than £10,000 in reserves at the year end.

Statement of trustees' responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The Association of Parents Relatives and Friends of Camphill

Statement of Financial Activities for the year ended 31 March 2011

	<i>Notes</i>	General Fund	2010
		£	£
Income and Expenditure			
Income			
Grants			
Camphill Village Trust		-	38,290
Raffle		-	564
Membership and donations		2,730	4,035
Gift aid		604	513
Interest		50	35
Internet filing incentive		`-	75
		-----	-----
Total income		3,384	44,210
		-----	-----
Expenditure			
Direct charitable expenditure:			
Provision of services		-	42,773
Other expenditure: administration	3	3,837	4,924
		-----	-----
Total expenditure		3,837	47,697
		-----	-----
Net (expenditure) for the year		(453)	(3,487)
Fund balances brought forward		8,983	12,470
		-----	-----
Fund balances carried forward		8,530	8,983
		-----	-----

The Association of Parents Relatives and Friends of Camphill

Balance Sheet at 31 March 2011

	<i>Note</i>	£	2011 £	£	2010 £
Fixed assets					
Tangible assets	4		2		2
Current assets					
Prepayments and accrued income		168		513	
Cash at bank		8,697		10,598	
		<hr/>		<hr/>	
		8,865		11,111	
Current liabilities	5	(337)		(2,130)	
		<hr/>		<hr/>	
Net current assets			8,528		8,981
			<hr/>		<hr/>
Net assets			8,530		8,983
			<hr/>		<hr/>
Represented by					
General fund			8,530		8,983
			<hr/>		<hr/>
			8,530		8,983
			<hr/>		<hr/>

Approved by the Trustees on 14 May 2011 and signed on their behalf by

Vivian Griffiths
Chairman

The Association of Parents Relatives and Friends of Camphill

Notes to the accounts for the year ended 31 March 2011

1. Accounting policies

Accounting convention

The accounts are prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The accounts are prepared in accordance with the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

Income

Interest is accounted for on an accruals basis.

Tangible fixed assets

Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets by equal instalments over their estimated useful economic lives as follows:

Office equipment	- 4 years
Motor vehicles	- 3 years

2. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

3. Administrative expenses

	2010	2009
	£	£
Trustees' travel expenses	1,655	1,492
Other motor expenses	147	170
Conferences	108	406
Meetings	287	332
Insurance	736	303
Accounting	705	947
Publicity	-	500
Trustee training	-	500
Stationery and other office expenses	164	274
Bank charges	35	-
	<hr/>	<hr/>
	3,837	4,924
	<hr/>	<hr/>

During the year, £705 was paid to Mr J Price for accountancy services

Expenses were paid to 8 (2010:8) trustees

The Association of Parents Relatives and Friends of Camphill

4. Tangible fixed assets

	<i>Project Equipment</i> £	<i>Office Equipment</i> £	<i>Total</i> £
<i>Cost</i>			
At 1 April 2010	3,572	3,662	7,234
	_____	_____	_____
At 31 March 2011	3,572	3,662	7,234
	_____	_____	_____
<i>Depreciation</i>			
At 1 April 2010	3,571	3,661	7,232
	_____	_____	_____
At 31 March 2011	3,571	3,661	7,232
	_____	_____	_____
<i>Net book value</i>			
At 31 March 2011	1	1	2
	_____	_____	_____
At 31 March 2010	1	1	2
	_____	_____	_____

6. Current liabilities

	2012 £	2011 £
Accruals and deferred income		337
	_____	_____
		337
	_____	_____