

The Association of Parents Relatives and Friends of Camphill

Trustees' Report and Accounts

31 March 2012

Charity number 1078930

The Association of Parents Relatives and Friends of Camphill

Trustees' Report

Charity Name and Number

Charity also known as Families and Friends of Camphill

Charity number 1078930

Correspondence Address:

6, Raisdale Road
Penarth
CF64 5BN

Trustees and Executive Committee

Vivian Griffiths, Chairman
Anita Bennett
Simon Burdis
Evan Davies, Secretary
Godfrey Davey (appointed on 14 May 2011)
Elaine Dowell (appointed on 14 May 2011)
Merton Parker
Mary Pearson
Robin Porter
Annie Singleton, Membership Secretary (co-opted on 11 December 2011)
Peter Stephenson
Jeremy Trevethick, Treasurer (appointed on 14 May 2011)
Karen Walker (appointed on 14 May 2011)

Bankers

NatWest Plc
Ringwood Branch
11 High Street
Ringwood
Hants
BH24 1BA

The Association of Parents Relatives and Friends of Camphill

Trustees' Report

Objectives and Activities

The Association's objectives are to help and support individuals with special needs who wish to live in Camphill communities in England and Wales. It provides a forum through which to share information, experiences and raise awareness of the many current and crucial issues that concern all of us and our families. This is done primarily through a series of newsletters and national and regional meetings. From time to time the Association undertakes specific projects to support individuals living within Camphill communities.

Achievement and Performance

Families and Friends of Camphill aim to hold at least two meetings each year which all members are invited to attend. These meetings are an opportunity for families to meet and share their experiences and concerns. The meetings usually also include guest speakers who address a topical issue.

Three open meetings have been held this year, all of which have been on the subject of challenges to Camphill, following on from the two held in the last financial year. The May 2011 meeting at Thornbury was addressed by Tom Burns on Camphill Essentials, covering a co-worker's view of the challenges.

In November 2011, again at Thornbury, over one hundred Members listened to an address by Huw John, the Chief Executive of the Camphill Village Trust, on the challenges to his organisation, in particular, and on the need to meet modern regulatory demands.

The third meeting held at Delrow in March 2012 followed the BBC's Question Time format, with a selected panel answering questions on the subject of how to meet the challenges.

We have responded to Government consultations on the portability of assessments and funding and also on changing benefits.

The Association has developed a campaign of its own, based upon the policy statement Camphill Moves Forward, in which it seeks to influence the outcome of changes taking place in Camphill on important issues such as management, the role of co-workers, personalisation, the development of One Voice for Camphill and encouraging the setting up of Family Partnerships within Camphill communities. This will continue.

A delegation from Camphill Families and Friends has met with Chris Cook and Huw John, respectively the Chairman and CEO of the Camphill Village Trust, to exchange ideas. Further meetings are in the pipeline.

It is proposed to expand our activities into Scotland in order to raise and extend the voice of families and friends. This will require a change in the Association's constitution, which will be raised at our next AGM on 23 June 2012.

Structure, Governance and Management

The Association was established by a constitution adopted on 16th October 1999 (amended 19th May 2007) which provides that it shall be administered and managed by the members of the executive committee.

The Association of Parents Relatives and Friends of Camphill

The executive committee comprises between 5 and 15 members, who are elected at the annual general meeting. The executive committee has powers to co-opt up to 5 additional members. The executive committee meets around 3 to 4 times per annum.

The names of the trustees at 11 May 2012 are set out on page 1. In addition John Price and Tracy Finnley were trustees at the start of the year under review and resigned on 14 May 2011 and 30 September 2011 respectively.

Financial Review

The Association's activities are funded by membership subscriptions and donations, including gift aid, and by contributions to individual events.

It is the Trustees' policy to have funds available to meet unforeseen expenditure and to provide working capital. It is the aim to hold a minimum of £3,000 in reserves and a maximum of £15,000 at the year end.

Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its financial activities for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

By order of the Trustees

Vivian Griffiths
Chairman

11 May 2012

The Association of Parents Relatives and Friends of Camphill

Statement of Financial Activities for the year ended 31 March 2012

Notes

		2012	2011
		£	£
Income and Expenditure			
Income			
Membership subscriptions & donations		5,803	2,730
Gift aid		639	604
Bank interest		65	50
		<hr/>	<hr/>
Total income		6,507	3,384
		<hr/>	<hr/>
Expenditure			
Administrative expenses	3	4,411	3,837
		<hr/>	<hr/>
Total expenditure		4,411	3,837
		<hr/>	<hr/>
Net income(expenditure) for the year		2,096	(453)
General fund balance brought forward		8,530	8,983
		<hr/>	<hr/>
General fund balance carried forward		10,626	8,530
		<hr/>	<hr/>

The Association of Parents Relatives and Friends of Camphill

Balance Sheet at 31 March 2012

	<i>Note</i>		2012		2011
		£	£	£	£
Fixed assets					
Tangible assets	4		2		2
Current assets					
Prepayments and accrued income		70		168	
Cash at bank		11,314		8,697	
		<hr/>		<hr/>	
		11,384		8,865	
Current liabilities	5	(760)		(337)	
		<hr/>		<hr/>	
Net current assets			10,624		8,528
			<hr/>		<hr/>
Net assets			10,626		8,530
			<hr/>		<hr/>
Represented by					
General fund			10,626		8,530
			<hr/>		<hr/>
			10,626		8,530
			<hr/>		<hr/>

Approved by the Trustees on 11 May 2012 and signed on their behalf by

Vivian Griffiths
Chairman

The Association of Parents Relatives and Friends of Camphill

Notes to the accounts for the year ended 31 March 2012

1. Accounting policies

Accounting convention

The accounts are prepared under the historic cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008). The accounts are prepared in accordance with the Charities SORP 2005 (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2005 issued under the Charities Act 1993.

Income

Interest is accounted for on an accruals basis.

Tangible fixed assets

Depreciation is provided to write off the cost less the estimated residual value of tangible fixed assets by equal instalments over their estimated useful economic lives as follows:

Project & Office equipment - 4 years

2. Taxation

The Trust is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

3. Administrative expenses

	2012	2011
	£	£
Trustees' travel expenses	2,178	1,802
Conferences & meetings	290	395
Insurance	744	736
Accountancy services	-	705
Stationery, postage and other office expenses	849	164
Website development	350	-
Bank charges	-	35
	<hr/> 4,411	<hr/> 3,837
	<hr/>	<hr/>

Expenses were paid to 13 trustees (2011:8)

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4. Tangible fixed assets

	<i>Project Equipment</i> £	<i>Office Equipment</i> £	<i>Total</i> £
<i>Cost</i>			
At 1 April 2011	3,572	3,662	7,234
	_____	_____	_____
At 31 March 2012	3,572	3,662	7,234
	_____	_____	_____
<i>Depreciation</i>			
At 1 April 2011	3,571	3,661	7,232
	_____	_____	_____
At 31 March 2012	3,571	3,661	7,232
	_____	_____	_____
<i>Net book value</i>			
At 31 March 2012	1	1	2
	_____	_____	_____
At 31 March 2011	1	1	2
	_____	_____	_____

5. Current liabilities

	2012 £	2011 £
Accruals and deferred income	760	337
	_____	_____
	760	337
	_____	_____